



Self-Area/Artist Alley Registration Request Form

Japan Matsuri 2026 – EspoCentro Bellinzona | 19–20 September 2026

HOW TO APPLY IN 3 STEPS

1. Complete all fields of this form clearly and legibly.
2. Send the signed form and photos of your products to: officead.japanmatsuri@gmail.com
3. Submit the request by **20 March 2026**.

⚠ Please note: *Submission of this form does not guarantee acceptance. All applications will be reviewed by the Organising Committee, which reserves the right to approve or decline participation. Only selected applicants will be contacted by 2 April 2026.*

To be accepted in the Artist Alley/Self Area, the maximum selling price for each item must be CHF 70.-, and all products must be created by the exhibitor.

EXHIBITOR INFORMATION:

Name: _____ Phone: _____
Contact person: _____ E-mail: _____
Address: _____
ZIP Code, City: _____
Name and Website to publish: _____

STAND TYPE

The price **includes parking** near EspoCentro to facilitate loading and unloading.

| Type | Table size | Cost (CHF) | Quantity |
|--------------------------------|---|------------|----------|
| Table without walls + 2 chairs | 200cmx70cm | 220.- | |
| Custom Request | Contact us without commitment, and we will do our best to accommodate your needs. | | |

OPTIONAL ADD-ONS

(Add-ons are not subject to the early bird discount.)

| Add-on | Description | Price (CHF) | Quantity |
|-------------------------|---|-------------|----------|
| Additional chair | (subject to availability) | 4.- | |
| Electrical outlet (10A) | | 90.- | |
| Advertising | Various advertising opportunities starting from CHF 60.- (contact us for a non-binding quote) | | |

⚠ Any modification requests can only be accepted up to 30 days before the start of the event

TOTAL: _____



PRODUCTS ON DISPLAY

Please list in detail the products you intend to exhibit and attach representative photos. Applications without a product list will not be considered. It is not permitted to sell items not included in the list unless approved by the Organising Committee, upon request submitted by **15 July 2026**.

I hereby declare that none of the products I offer for sale have a selling price exceeding CHF 70 and that I am selling exclusively my own original works. I further consent to any inspection by the Organizing Committee deemed necessary to verify compliance with these requirements.

EXHIBITOR PASSES REQUEST

Each exhibitor is allowed a maximum of 4 passes.

Requested exhibitor passes: _____ passes

LIABILITY INSURANCE: Each exhibitor is required to arrange their own liability insurance coverage. See *Art. 14 of the General Regulations*.

The Organising Committee recommends that exhibitors secure their stand each evening using appropriate means (covers, nets, etc.). The organisation assumes no responsibility for damage, theft or loss (see Art. 14 of the General Regulations).

STAND CLEANING DEPOSIT: Each exhibitor must pay a **CHF 50.– cleaning deposit**. The deposit will be refunded within 30 days after the end of the festival, provided the stand is returned clean and in perfect condition. To receive the refund, exhibitors must submit their bank details (IBAN and account holder) within 30 days after the event. **The Organising Committee does not retain bank details.** Cash refund requests will not be accepted. If the stand is returned dirty or with waste left behind, the deposit will not be refunded. *For details, see Art. 16 of the General Regulations*

ACTIVITY / PRODUCT PROMOTION

To promote their activity or product through a workshop, the Organising Committee provides free space for sessions of up to 2 hours.

Requests must be sent by **1 July 2026** to: **✉ workshop.japanmatsuri@gmail.com**

⚠ Availability is limited. The Committee reserves the right to select which workshops will be included in the final programme.

PAYMENT TERMS

If your application is accepted, you will receive an email confirmation **by 2 April 2026**, along with the relevant invoice. Payment must be made within 20 days from the date of receipt of the invoice. **⚠ Attention:** If payment is not received by the deadline, an administrative fee of CHF 5.– will be applied from the second reminder. Application deadline: 20 March 2026 Applications received after this date do not guarantee space availability..For cancellations, please refer to Art. 8 of the General Regulations.



ESSENTIAL INFORMATION FOR EXHIBITORS

Venue: EspoCentro, Via Giuseppe Cattori 3, 6500 Bellinzona, Switzerland
Dates: 19–20 September 2026

Set-up:

- Friday 18 September: 17:00–21:00
- Saturday 19 September: 8:30–10:00

Dismantling:

- Sunday 20 September: 18:00–20:00

Exhibitor Pass Collection (mandatory within these times):

- Friday 18 September: 17:00–21:00
- Saturday 19 September: 8:30–10:00

Exhibitor Presence:

Exhibitors must ensure their presence during the entire opening hours of the festival:

- Saturday 19 September: 10:00–22:00
- Sunday 20 September: 10:00–18:00

The exhibitor declares to have read and accepted the General Regulations and agrees to comply with them. Participation is subject to final approval by the Organising Committee.

In the event of disputes, the place of jurisdiction is Bellinzona and Swiss law (Code of Obligations) shall apply.

For further information, please contact us.

I hereby declare that I have read and accepted the General Regulations
 I confirm that the information provided is true and accurate

Place and date:

Stamp and signature

of the legal representative of the exhibiting company:

CHECKLIST

- All fields of the form have been completed
- Product photos are attached
- The General Regulations have been read and accepted